

Frederick County Health Department/Frederick County Public Schools

Message from the Registered Nurse

In order for a student to receive medication during the school day you are required to follow the FCPS Medication Administration Policy.

The following checklist will assure the policy requirements are met:

- ✓ The appropriate Medication Authorization form must be completed by the student's health care provider for the 2017-2018 school year.
- ✓ This form must be signed by **both** parent/guardian and the health care provider.
- ✓ The medication must be in the original unopened container and/or be properly labeled by the pharmacy.
- ✓ The medication label must match the health care provider's authorization form.
- ✓ An adult must transport any medications to and from school.
- ✓ The first full day's dosage of ANY new medication must be given at home.

Please be aware of the expiration date on the pharmacy label when bringing the medication to the health room with the new authorization form. School health staff will determine medication expiration by the date printed on the pharmacy label.

Please note Epi Pens, Diastat, Glucagon and inhalers have an expiration date printed on the container in addition to the pharmacy label. Therefore the container expiration date must be equal to or exceed the expiration date on the pharmacy label. **Please make sure the expiration date on the individual medication container exceeds the expiration date on the label before leaving the pharmacy.**

All of the appropriate forms can be obtained from the health room or by going to www.fcps.org and clicking on the form you need. For further questions, you may contact the health room.