

Close Contact Notification Letter

This notification is provided to any individual in the school building who has been identified as a close contact during the case investigation and contact tracing.

Dear <Parent/Guardian/Employee>:

<You/your child have/has> been identified as a close contact of an individual who has tested positive for COVID-19 and will need to quarantine at home for 10 days due to an exposure to the individual with COVID-19 on <Date of Close Contact>.

Alternatively, if <you/your child> remain(s) symptom free and gets tested for COVID-19 on day 5 of quarantine or later, and the results are negative, <you/they> may return after 7 days of quarantine. You will receive follow up phone calls from the School COVID-19 Call Center who will provide support via answering questions and reviewing health monitoring. The timeline below provides the specific dates for the potential quarantine options.

Quarantine Timeline

Day 1 Quarantine (day after first exposure)	<Day after last exposure>
Day 5 Quarantine (If asymptomatic, first day COVID-19 test can be administered for a possible Day 8 return to school)	<Day 5 of quarantine>
Day 8 Possible Return to School (Asymptomatic students with a negative COVID-19 test administered day 5 or later)	<Day 8 of quarantine>
Day 11 Return to School (Asymptomatic students who do not have a face covering exemption)	<Day 11>
Day 15 (Return date for all other students with face covering exemptions and individuals that are unable to comply with correct and consistent face mask use such as young children)	<Day 15>

Please monitor <you/your child's> health during the quarantine period, and call your health care provider and seek COVID-19 testing if you/your child develops any symptoms of COVID-19.

Quarantine means:

- Stay home except to obtain medical care.
- <You/Your child> may not participate in in-person school activities. Avoid public spaces, and practice physical distancing from other people at all times (6 feet is recommended).
- Wear cloth masks when around other people.

Monitoring means:

- Watch for fever. Check temperature twice a day, at least 6 hours apart and record in a log.

- If <you/your child> or anyone in the household develops symptoms such as a fever, cough, sore throat, difficulty breathing, diarrhea or vomiting, new onset of severe headache, or new loss of taste or smell, contact your healthcare provider immediately.

Students can access instructional support during quarantine through <school specific information>.

If you have any questions, please contact <school principal> or <school nurse> at <telephone number>.

<Principal Name>

Principal

<School>