

URBANA HIGH SCHOOL PARKING PERMIT INFORMATION

Each student must follow these steps to obtain a parking permit.

Application Instructions:

1. Complete all information on the Parking Application Google Form
[UHS Parking Application Form](#)
2. Student and parent/guardian must read and sign the UHS Parking Rules and Regulations document (print & sign)
[UHS Parking Rules and Regulations](#)
3. Email your information to richard.hines@fcps.org
 - a. Students or parents/guardians will scan clear images of the following documents:
 - i. Signed UHS Rules and Regulations document.
 - ii. A copy of the student's driver's license
 - iii. A copy of the vehicle registration

ALL DOCUMENTS MUST BE EMAILED TOGETHER OR THE STUDENTS PARKING PERMIT WILL NOT BE PROCESSED.

Applications will be processed in the order in which they are received.

When your paperwork has been approved, you will receive a confirmation email with instructions on how to pay for your parking permit on School Cash Online.

Once your payment has been submitted, please bring a copy of your receipt to the attendance office to pick up your pass.

Students without all of the above items will not be processed.