

Frederick County Health Department / Frederick County Public Schools

ATTENTION PARENTS/GUARDIANS Medication Reminders

The last day of school is June 2, 2023

- According to FCPS Regulation 400-23 students are not permitted to take their medications home at the end of the school year.
- A parent/guardian must pick up all medications in the health room by the end of the school day on **June 2, 2023**. To arrange for pick-up please contact health room staff directly.
- **All non-emergency medication(s) and expired medication(s) of any kind remaining in the health room will be destroyed at the end of the school day, unless alternate arrangements have been made directly with health room staff.**

Summer School

If your child will be attending a summer FCPS program and medication must be administered during summer school hours, contact the health room for additional guidance.

Preparing for the 2023-24 School Year

- All medication/treatment authorization form(s) must be renewed at the beginning of each school year. Ensure that the appropriate authorization form is completed by your healthcare provider. Forms are available online at www.fcps.org.
- Verify the expiration dates on your child's medication(s). Code of Maryland Regulations (COMAR) 10.34.23.07, dictates that we determine expiration dates as follows:
- one year from the dispensing date on the pharmacy label (**OR**)
- expiration date on the medication package, ***whichever comes first.***
- If the instructions on the pharmacy label states, "see attached", you must provide the pharmacy attachment. Medication will not be accepted without the required attachments.
- To ensure your child's medication/treatment needs are met at the start of the school year contact the health room on or after August 10, 2023, to arrange a drop off time for medications/supplies and completed forms. Health room staff will review medication/treatment authorization forms and medications with the parent/guardian to ensure compliance with state regulations. If the medication/treatment authorization forms and/or medications do not meet compliance, it is the responsibility of the parent/guardian to follow up with their health care provider.
- Per FCPS Reg 400-23, it is the responsibility of the parent/guardian to deliver medication/treatment authorization form(s) and medications directly to health room staff. ***Please do not send your child to school with medications.***

Thank you for your cooperation,

Twin Ridge Elementary Health Room Staff, *Anne Dugan, RN and Erin Sexton, HRT*
240-236-2378