

Attention Middletown AP Students:

The information below **ONLY** applies to students enrolled in Spring Semester AP courses (this does not include Fall or Year-Long AP courses).

The deadline to register for AP exams is less than 3 weeks away!

It is time to sign up for your AP Exam. This process involves **two (2) steps**:

Step #1: Sign-up for your AP Class on MyAP

- Log-in to your MyAP account. For directions on how to do this, go to: <https://apstudents.collegeboard.org/access-your-ap-resources/join-your-class-online>
- If you already have a MyAP account, *do not* create a new one. If you need help accessing your existing account, go to: <https://pages.collegeboard.org/account-help>
- Your AP teacher will have your class code to join. If you would like to take an AP Exam for a course you are not currently enrolled in, please contact Mr. Schwarzenegger (eric.schwarzenegger@fcps.org)
- Once you register through your MyAP account using the class code from your teacher, you are selected to take the AP Exam. If you do not choose to take the exam, you must select that option prior to March 1, 2021

Step #2: Pay for the Exam

- Go to <https://frederickcounty.schoolcashonline.com/> and pay for your respective AP Exam(s).
- The cost is \$95 per exam. If you are experiencing a financial hardship, or believe that you qualify for a reduced rate, please contact Mr. Schwarzenegger (eric.schwarzenegger@fcps.org) or your school counselor for a waiver form.
- Payments are due by March 1, 2021. If you need an extension, please contact Mr. Schwarzenegger (eric.schwarzenegger@fcps.org)

Completing both steps prior to March 1, 2021 will ensure that you are signed up to take the AP exam this year. However there are a few other important exceptions for the 2020-21 due to the COVID-19 pandemic:

- The College Board will not penalize students who initially decide to take the exam, then decide not to. Therefore, if you initially decide to take the exam, but change your mind after November 4, 2020, a full refund will be issued and the school will not be charged a penalty.
- However, if you initially decide not to take the exam, but change your mind after March 1, 2021 to take the exam, a \$40 late fee is assessed to the student.
- *Therefore, it is highly recommended that all students take the proper steps and make the initial decision to take the AP exam this year.*

Please contact Assistant Principal, Mr. Schwarzenegger (eric.schwarzenegger@fcps.org) if you have any questions or concerns.