

CTC Seniors/Parents Pick Up and Drop Off Process:

Senior pick-up and drop-off of important items is scheduled for next week. Please review the schedule and details below to ensure an efficient and safe process for everyone. It is critical that everyone maintains all social distancing practices. After turning in from Opossumtown Pike, please enter the CTC campus by taking **the first left** as if heading toward the CTC student parking lot. There will be a staff member stationed at that location to greet you. **To help expedite the process, please write your student's FULL NAME (First and Last) and their PROGRAM NAME on a piece of paper and place it on the front dashboard of your car, so that it will be visible for our staff to assist you.**

Please make every effort to pick up your items during the times noted below. If a Senior (or a member of their family) is unable to come during the time assigned above, please e-mail jack.newkirk@fcps.org to schedule a separate pick-up time.

There will be several stops once you arrive on campus. Please follow the staff instructions to ensure a smooth process. You will be directed to drive to the **DROP OFF** location first, where you will return any textbooks, Skills USA uniforms, or other obligations. You will then proceed to the next location as directed to **PICK UP** items from your lockers, certificates, or other items.

Please plan to come to CTC following the schedule below:

Date	Time	Program	Teacher(s)
Tuesday, May 26			
	8:00-9:00	Carpentry I & II	DeLashmutt / Thuman
	9:00-10:00	Electricity I & II	Rollins
	10:00-11:00	HVACR/Plumbing I & II	Crum
	11:00-12:00	Welding: Ag Metals	Hering
	1:00-2:00	Automotive Technology	Hicks / Wilfong
	2:00-3:00	Collision Repair	Allen
Wednesday, May 27			
	8:00-9:00	Landscaping, Advanced Floral & Agribusiness	Herndon
	9:00-10:00	Cosmetology I & II	Phillips / Reeder
	10:00-11:00	Culinary Arts I & II	Liddick
	11:00-12:00	CISCO / Web Technologies / Computer Tech Analyst	Baker / Corcoran / Jones / Mentzell
Thursday, May 28			
	8:00-9:00	Digital Design & Print Methods	Hoffman
	9:00-10:00	AOHP Nursing Assistant	Kidd / Maher/ Pieterse
	10:00-11:00	Physical Rehab & Medical Assisting	Howard / Yoho
	11:00-12:00	Biomedical Science	Marcum
	1:00-2:00	CAD Architectural / Engineering	Arnold / Kriner
	2:00-3:00	Homeland Security/Criminal Justice	Duman / Zucco
Friday, May 29			
	8:00-9:00	Teacher Academy of Maryland	Huguley
	9:00-10:00	Transition Skills	Foland
	10:00-11:00	TV/Video Production	Frank
	1:00-2:00	CTC English, Online Classes	Straits / Marshall